

Elias Motsoaledi Local Municipality



P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9
Fax: (013) 262 2893

Supply Chain Unit
Procurement

Our Ref:
Ons Verw: 03-02/02/17

Correspond with the Municipal Manager
Korrespondeer met die Munisipale Bestuurder

02/02/ 2017

INVITATION TO QUOTE (03-02/02/17)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items. The price must indicate vat as well as delivery (where applicable).

In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

CONFERENCE HALL AND CATERING (GROBLERSDAL TOWN)

ITEM	DESCRIPTION OF GOODS	QTY
1	1 X CONFERENCE HALL (PROJECTOR, PA SYSTEM,CHAIRS AND TABLES) Menu (Pap, Rice, Fried Chicken, Stew Beef, 2 Veg , 2 Salad, 500ml Bottled Water and 330ml Cold Drinks) – Date 17 February 2017	370 PEOPLE

Quotations must be deposited in a box marked "CONFERENCE HALL AND CATERING" not later than **10 February 2017 at 09:00**, Faxed or e-mailed quotations will not be considered. Please do not hesitate to contact the Joseph Moloto (SCM UNIT) at 013 262 3056/7/8/9 or D. Leope for any further related queries.

EVALUATION CRITERION (80/20)

Minimum Requirements:

- Tax clearance certificate
- Valid Company registration certificate,
- Central Supplier Database Registration Report
- Certified Copy of BBBEE, An EME letter from Accountants or Auditors or Sworn Affidavit (**Failure to submit BBB-EE, EME letter or Sworn Affidavit no points will be allocated, but will be evaluated further**),
- Fully Completed MBD 4, 8, 9 Forms,
- Certified Catering Certificate from Department of Health
- Proof of Municipal Rates and taxes or Municipal Service Charges not owed by your Company or any of the Directors not in arrears for more than three months. Companies located in areas where rates and taxes are not paid; a proof from their Municipality indicating that rates and taxes are not paid must be attached.

General Notes:

- The council is not bound to accept the lowest or any quotation and the council reserve the right to appoint partially or wholly or not to appoint at all

R. M. MAREDI
MUNICIPAL MANAGER